



LONDON WASTE ACTION

Promoting sustainable waste management in London

To all Local Authorities in receipt of grants from
the London Recycling Fund in 2004/05 and
2005/06

27 March 2006

Dear Colleague

**London Recycling Fund - 2004-05 & 2005-06
Future Monitoring and Evaluation Arrangements**

I am writing to you regarding the future monitoring and evaluation (M&E) arrangements for projects supported by the London Recycling Fund (LRF) in the years 2004/05 and 2005/06.

As you will know, Paragraphs 29 to 39 of the LRF Terms and Conditions impose requirements on the local authority to submit progress reports on the Approved Project in a prescribed form. Conditions 29 and 38 provide for reports to be sent direct to Defra in respect of the period up to and including 31 March 2008.

The Department for Food Environment and Rural Affairs (Defra) has recently advised London Waste Action that they have undertaken a review of the monitoring and evaluation system for funded projects and, as a result of this review, have taken the decision to end the collection of M&E data from projects funded under both the national fund and the LRF. This decision will take effect from the start of the new financial year (1st April 2006).

We will still require you to submit reports in the usual way for performance achieved in the 2005/06. Beyond that there will be no further requirement to submit performance data on your project.

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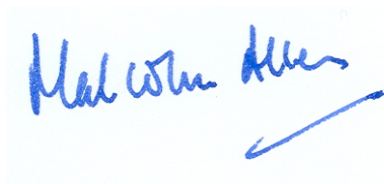
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Defra advise that valuable lessons and information have been gleaned from the data collected during the implementation of funded projects. Since the start of the fund, in 2002/03, there have been changes to the methods that local authorities use to report their performance. It is worth noting that some of the data we have been collecting will continue to be reported through BVPI audit and Waste Dataflow.

One key output from the data collection is a report focusing on the experiences of LAs implementing kerbside collection type projects. This report will be published shortly along with a number of case studies of the projects on which the report is based. Defra hope that this work will provide a useful source of information to all local authorities looking to develop, update or expand their collection arrangements and will be available from the Defra website.

If you have any queries regarding the changes detailed above, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in blue ink that reads "Malcolm Allen". The signature is written in a cursive style and is positioned above a blue checkmark.

Malcolm Allen
Programme Manager
London Recycling Fund